



Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance, and all of the following criteria are met:

- the bidding entity is wholly owned by the parent
- the commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity
- the environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract
- the CRP is published on the bidding entity's website

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure to satisfy this particular condition of participation.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹ Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

² Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

Carbon Reduction Plan Template

Supplier name: Sensée Operations Limited

Publication date: 22/05/2025

Commitment to achieving Net Zero

Sensée is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2024	
Additional Details relating to the Baseline Emissions calculations.	
<i>Our baseline year starts in 2024. This is the first year since the sale of one of our buildings, and since the rebrand to Sensée Operations Limited.</i>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	62.53
Scope 2	185.17
Scope 3 (Included Sources)	1017.23 <u>Included Sources:</u> <ul style="list-style-type: none">• GHG CH1. Purchased Goods and Services• GHG CH3. Fuel and Energy Related Activities Not Included in Scope 1 or 2• GHG Ch5. Waste generated in Operations• GHG Ch6. Business travel, inclusive of hotel stays by location.• GHG Ch7. Employee Commute <u>Not Included:</u> <ul style="list-style-type: none">• GHG Ch2. Capital Goods – We do not have final products used to manufacture goods or provide a service.

	<ul style="list-style-type: none"> • GHG Ch4 and Ch9. Upstream and Downstream Transportation and Distribution – our outputs and inputs are entirely digital and already captured under Scopes 1 and 2 energy uses. • GHG Ch8. Upstream leased assets – We currently have no upstream leased assets. Should this change in the future, this chapter will be included.
Total Emissions	1264.93

Current Emissions Reporting

Reporting Year: 2025 (Jan – May)	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	25.14
Scope 2	59.95
Scope 3 (Included Sources)	193.51 Included and excluded sources are inline with those listed in the Baseline table above.
Total Emissions	277.83

Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

We project that carbon emissions will decrease over the next five years to 404.78 tCO₂e by 2030. This is a reduction of **68%**

We will begin charting our progress against this objective as we calculate our first post-baseline figure in December 2025.

Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2024 baseline. The carbon emission reduction achieved by these

schemes equate to 0 tCO₂e, a 0%ge reduction against the 2024 baseline and the measures will be in effect when performing the contract

We are at the beginning of our journey, having finalised our baseline figures in December of 2024. As such, no environmental management measures or projects have yet been completed.

Future carbon reduction initiatives

In the future we hope to implement further measures such as:

- Development of an Environmental Management system aligned to ISO14001.
- Registration with SBTi
- Race to Zero Pledge
- Carbon Disclosure Project (CDP)
- Investigations into the purchase of Carbon Credits
- Communication with our energy supplier around renewable supply opportunities.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 006 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard³ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁴.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁵.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:



Steve Mosser, Group CEO

Date: 19/09/2025

³ <https://ghgprotocol.org/corporate-standard>

⁴ <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁵ <https://ghgprotocol.org/standards/scope-3-standard>